

**ANNEX I TO ICMOBINST 3010.1 HEAVY WEATHER CONTINGENCY PLAN PROCEDURES
FOR VESSEL HEAVY WEATHER LAY UP PLANS AND FORM**

VESSEL HEAVY WEATHER LAY UP PLANS (Page 1 of 2)

1. Name of berth and location
2. Time/Date of Plan
3. Name, call sign, and official number of vessel
4. Nationality of vessel
5. Name of master
6. Name, address, and phone number of agent
7. Name, mailing address, and phone number of the charterer or operator
8. Name, mailing address, and phone number of owner
9. Vessel particulars including length and gross tonnage
10. State the reason why vessel cannot leave port. Condition of vessel
11. Number of personnel to remain on vessel and their qualifications.

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VESSEL HEAVY WEATHER LAY UP PLANS, continued (Page 2 of 2)

12. Amount of ballast the vessel may hold
13. Amount of bunkers, lube oil, and diesel oil on board
14. Estimated draft with vessel ballasted
15. Depth of water in the berth at low tide
16. Availability of main propulsion
17. Describe how vessel will be secured to the berth. Submit a diagram showing the mooring arrangements with the size mooring lines or wire.
18. State the operational status of machinery on board (i.e. engines, generators, firefighting pumps, bilge pumps, anchors and number of anchors etc.)
19. Firefighting capabilities of vessel
20. Any unusual conditions affecting its seaworthiness.
21. Communications aboard vessel, including telephone number and frequencies monitored.
The above criteria are a minimum standard. COTPs can require additional information or vessel action. The COTPs are best suited to determine the needs necessary to safeguard the ports within their area of responsibility.
Submit this form to the Sector Mobile (Formerly the Marine Safety Office) at the following address: Commanding Officer USCG Sector Mobile BLDG 102, Brookley Complex, South Broad Street Mobile, AL 36615-1390 (251) 441-5677 or Fax to (251) 441-6169